

Title Exchequer
Type Greater officer - Voting
Term 2 years
Elected

Warranted - Yes

Deputies:

Encouraged to appoint at least one. Deputy may be assigned to stand in at events/meetings. Will appoint and is superior to the Province Quartermaster. Gatekeeper at events is a deputy of the Exchequer.

Reports

Kingdom/Regional	Quarterly
Seneschal	Monthly
Province	Each issue

Status of finances of the Province.

Duties:

Act as treasurer for the Province, managing assets and ensure all required reports are filed in a timely manner.

- 1) Managing the assets which have been entrusted to your keeping;
- 2) Inform the Corporation of the status of the Society's money through standard reports;
- 3) Inform the populace of the status of their money at meetings and via local newsletters;
- 4) Reimburse approved valid receipts;
- 5) Protect the tax-exempt status of the SCA, Inc.
- 6) Preserve the reputation of the Society by seeing that any debts incurred are paid promptly;
- 7) Help other officers who handle funds with the records and reports that need to be maintained;
- 8) Manage any property that may be entrusted to your keeping.
- 9) Additional duties as described in Corpora or by the East Kingdom Exchequer.
- 10) Assist Autocrats with budgets and reports.
- 11) Responsible for Gate at events within the Province.
- 12) Ensure the Province checkbook is present and available at all Province meetings.

Sources:

Corpora, East Kingdom Law, East Kingdom Exchequer Policies.