

Title Province Seneschal
Type Greater officer – Voting, Senior Officer in the Province.
Term 2 years
Elected

Warranted: Yes.

Deputies:

The Seneschal shall appoint deputies as follows:

1. Deputy Seneschal: a deputy of the Seneschal to train for that position. The deputy shall assist the Seneschal and represent them if needed. See office of Deputy Seneschal.
2. Web Minister: a deputy of the Seneschal to edit/run Official Province websites. See office of Web Minister...
3. Autocrat: a local officer (deputy of the Seneschal) to run an event. See office of Autocrat.

Reports:

Kingdom/Regional Quarterly
Province

Province Meetings: When/Where. Upcoming nominations, elections or votes. Changes to Kingdom Laws or Policies. Upcoming events of interest to the populace.

Moonstone Each issue

Province Meetings: When/Where. Upcoming nominations, elections or votes. Items of interest to the populace.

Duties:

The Seneschal shall serve as the figurehead of the Province in ceremonial matters to the degree allowed by Kingdom and Corpora policy. As the legal representative of the SCA in the Province of Malagentia, shall conduct or oversee the administrative business of the Province.

- 1) They shall conduct business on behalf of the Province with the leaders of other territories of the Knowne World in accordance with the wishes of the populace.
- 2) As regards events, demonstrations, practices and any other Provincial gatherings within the boundaries of the Province, shall provide a public "face" for the Province and render any assistance and information necessary to ensure good relations and the good reputation of the Province.
- 3) Shall be intimately familiar with Kingdom and Corpora policies regarding the office of Seneschal and be aware of changes in same as they occur.
- 4) Shall be intimately familiar with the rights and responsibilities of a Province as defined by Kingdom and Corpora policy and be aware of

- changes to same as they occur.
- 5) Should have a working familiarity with the policies of all Provincial offices in order to advise and perform oversight for these offices.
 - 6) Shall be responsible for ensuring that all contracts and agreements entered into by the Province conform to Kingdom, Corpora and mundane law. Only the Seneschal or his/her specified assignees shall be allowed to enter into any such agreements.
 - 7) Inform the Provincial officers and, when applicable, the populace on changes in rules and procedures.
 - 8) Shall be responsible for time, site selection and the conducting of Province meetings. Shall be further responsible for the notification to the populace concerning these meetings or cancellation of the same with cause. These announcements shall, when possible, be via the Moonstone, the Malagentia Website and the Malagentia Email list and contain, at the minimum, the date, time and location of the meeting; known items to be on the agenda for discussion and any nomination, election, or other vote scheduled for that particular meeting.
 - 9) Shall be responsible for, personally or through his/her appointed Deputy or Autocrat, the scheduling and running of Provincial events per Kingdom, Corpora and mundane law.
 - 10) Shall be responsible for oversight of, and advice to, all Provincial offices in order to ensure the smooth running and safety of the Province.
 - 11) Shall mediate disputes, if necessary, in a fair and non-partial manner according to the Malagentia Guidelines.
 - 12) Additional duties as described in the Corpora, Kingdom Seneschal's Handbook and the Malagentia Guidelines.

Sources:

Corpora, East Kingdom Law, Kingdom Seneschal's Handbook, Malagentia Guidelines